



REGULAR MEETING OF THE WHITE BEAR LAKE CONSERVATION DISTRICT
7:00 P.M. WHITE BEAR CITY HALL
MINUTES of November 21, 2017

APPROVAL DATE: **APPROVED 1/16/18**

1. CALL TO ORDER The November meeting of the White Bear Lake Conservation District was called to order by Chair Bryan DeSmet at 7:00 pm in the City of White Bear Lake Council Chambers.

2. ROLL CALL Present were: Chair Bryan DeSmet, Vice Chair Mark Ganz, Secretary/Treasurer Diane Longville; Directors: Mike Parenteau, George St. Germain, Scott Costello, and Brady Ramsay. Absent were: Directors, Susie Mahoney and Geoff Ratte. A quorum was present.

3. AGENDA

MOTION #1 Mark Ganz asked that Birchwood Kay Beach be added under d.1 , Chairman Bryan DeSmet made a motion to approve the agenda as amended. **Seconded by Mark. Approved all aye. Motion carried**

4. APPROVAL OF October 16, 2017 MINUTES Correction of name spelling in Public Comment Time, second paragraph: Jay **Reidell**. Omission – Scott Costello should be shown as abstained from voting on the Snyder Bay dock application (he is a member of that association). Corrections will be made

MOTION #2 (DeSmet/St. Germain) Chairman Bryan DeSmet made a motion to approve the Minutes as corrected **all aye. Motion carried**

5. PUBLIC COMMENT TIME for items not on tonight's agenda)

Brian McGoldrick spoke about the history of dock approvals for the commercial bay. He was concerned about fairness and requested that board consider Commercial Bay dock applications as a unit and fulfill its promise to him to form a committee to review commercial bay applications as a unit.

6. NEW BUSINESS

None

7. UNFINISHED BUSINESS

None

8. REPORTS/ACTION ITEMS

8a. Executive Committee

8a.1 Administrative Assistant recruitment produced four people scheduled for personal interviews. Two backed out before being interviewed and two, both well

qualified, declined. One after being offered the job.

- .8a.2** Administrative support needed in the interim. Mary has resigned because of the requirement that, as a W2 part-time employee, she would have exceeded the amount of time worked without becoming a PERA member. Because Mary was only working as an interim until a permanent part-time Administrative Secretary could be hired, she is willing to continue as an interim – but 1099 independent contractor until the job is filled. (She is here as a volunteer tonight.)

Discussion: Bryan asked Board to discuss

- 1) If the hourly wage we are offering (\$20/hour) is sufficient and (Diane and Mary had responses from the cities that indicated \$20 was appropriate)
- 2) other things they could suggest we need to do to attract qualified candidates, and if
- 3) hiring Mary as an independent contractor is ok.
(Attorney Kantrud said rules are different for W2 and 1099 employees, if Mary is willing to continue as an interim independent contractor until the job is filled, it would be fine.)

MOTION #3 Bryan made a motion that the Board hire Mary Harrington as an independent contractor to serve as Interim Administrative Secretary at the rate of \$20/hour. George St. Germain made a friendly amendment to the motion changing the amount to \$25 per hour. Bryan accepted the amendment. Seconded by George. All Aye, Motion Passed.

Bryan said we should start recruiting again as we did before with the exception of adding another online job search site. Suggestions were offered and Brady and Scott will work with Mary to get it on Craig's List or Indeed.

8b. Lake Level Resolution Committee

Inactive

8c. Lake Quality Committee

8c.1 Water level: 922.87,

8c.2 Temperature: 34 degrees It is colder than last year at this time (49 degrees)

DNR Budget cut by state so there will be no Aquatic Invasive species grants for 2018.

Bryan asked that members be alert to ice cover information so we can track as we do ice out . We have evaporation until there is complete ice coverage. Ice cover seems to be getting shorter. Discussion about criteria: should be the same as we use for ice out (when all bays are covered)

8d. Lake Utilization Committee

Mark Ganz said that LUC had a large agenda, but there were no changes and no complaints so approvals went very quickly

MOTIONS 4 THROUGH 13 (Ganz/ St. Germain) MOVED APPROVAL INDIVIDUALLY EACH OF THE FOLLOWING PERMITS OR LICENSES.

All Aye. Each was approved for 2018.

Chris Nelson Memorial Ice Fishing Tournament Permit

Russ Becker License

Scott Bohnen License

Chateauguet Condos License

Fletcher Driscoll License

Forest Heights Improvement Association (Mahtomedi) License

Hickory Street Dock Association License

McCartney Estates License
Wildwood Beach Manor Condos License
White Bear Township Mooring Buoys

Kay Beach Birchwood. Asked their late fee be waived. They are changing Ordinances and could not get it done by tonight's meeting. Asked to be on the agenda for January Meeting

MOTION #14 (Ganz/St. Germain) move that Kay Beach late fee be waived and they will be put on January's agenda. All aye motion passed.

Mark thanked George for teaching him about the lake. George is resigning after 40 years and, Mark said he will miss him on the Board -- but is thankful George will continue on the Lake Utilization Committee.

8e. Lake Education Committee

8e.1 Website activity traffic up substantially Lot of work to do. I will need time from new Administrative Secretary for work on social media (Twitter and Facebook) and Website. A couple of hours a week. Scott also mentioned the opportunity to serve on State Invasive Species Boards if Board Members are interested.

8f. Treasurer's Report

8f.1 November 2017 Treasurer's Report

MOTION #15 (Longville/Parenteau) move approval of checks 4447-4457 All Aye Passed

8f.2 December Estimated Treasurer's Report (Actual will be approved at January Meeting

MOTION #16 (Longville/Parenteau) move approval of estimated December 2017 Treasurer's Report. All Aye. Passed

8f.3 Like to close the books in December would Board be willing to hire consultant to close our Quickbooks for the year -- not to exceed \$1,000.00

MOTION #17(Longville/Ganz) move approval of hiring Consultant to close our Quickbooks for the year not to exceed \$1,000. All Aye Passed

8g. Board Counsel Report Attorney Kantrud said there had been no activity coming through the Sheriff's Department. He praised George St. Germain for his help to the Board for 40 years.

9. CONSENT AGENDA (Longville/Costello)

MOTION #18 Move to accept the consent agenda All Aye. Passed

10. ANNOUNCEMENTS George St. Germain is retiring from the board. He has been a valuable member for 40 years and will be missed. We thank George for his service and for continuing on the LUC Committee.

11. ADJOURNMENT

Motion #11 (St. Germain/Parenteau) Move we adjourn. All Aye, Passed Meeting
Adjourned at 7:45 p.m.

ATTEST:

Administrative Secretary

____1/16/18_____
Date

APPROVED:

Board Chairperson

____1/16/18_____
Date