



REGULAR MEETING OF THE WHITE BEAR LAKE CONSERVATION DISTRICT  
7:00 P.M. WHITE BEAR CITY HALL  
MINUTES of October 19, 2004

APPROVAL DATE: 11/16/04

**1. CALL TO ORDER** The October 19, 2004 regular meeting of the White Bear Lake Conservation District was convened by Chair Gary Cox at 7:04 pm.

**2. ROLL CALL** Present were: Chair Gary Cox, Vice Chair Frank Pazlar; Treasurer Diane Longville, Directors, John Steinworth, Luke Michaud, Thomas Hoffman, Greg Donovan, Mike Parenteau, and George St. Germain. A quorum was present. Recording secretary was Kristine Lampert. Absent was: Tom Alvarez (excused).

**3. AGENDA**

Donovan asks to remove items 8b4 and 8b5.

Steinworth states that the Board tabled the Shoreline Inventory Report until this meeting and therefore it should be added to the agenda. Cox states to add it to Unfinished Business as item 7a.

Cox asks to delete item 6a – adoption of workplan It is not ready yet but will be ready for the November meeting.

***MOTION #1 (Parenteau/Michaud) Move to approve agenda with changes listed above. ALL AYE, PASSED***

**4. APPROVAL OF MINUTES**

***MOTION #2 (St.Germain/Hoffman) Move to approve minutes of 9/21/04. ALL AYE, PASSED***

**5. PUBLIC COMMENT TIME**

none

**6. NEW BUSINESS:**

**6a. Change in management of payroll services to City staff.**

Longville – our staff has requested that the City of White Bear Lake do our payroll. We looked into it and it looks like a good program. Make motion to have City of WBL do payroll services

***MOTION #3 (Longville/Donovan) Move to allow City of White Bear Lake to manage WBLCD payroll and taxes. ALL AYE, PASSED***

Discussion: Longville states that doing the payroll each month takes some time and the staff is concerned about taxes being correct. The cost is \$44.50 a month for City to take care of payroll, quarterly taxes, and W2s. They would probably start Jan.1,

2005. An advantage would be that if we had a full time person, that person could be a part of the City's benefit programs. VLAWMO has used them for years and very happy with it.

St. Germain asks if it is \$44.50 **per person** per month or just per month regardless of how many people? Does that make the person an employee of the City? Some concern about benefit issues. Longville and Kristine are not sure about the cost being per person or just per month. Kristine will find out. Longville and Kristine don't believe it makes the staff a City employee. As for the benefits, it is really only an issue if you have a full time person on staff and the Board **chooses** to offer benefits to that employee.

## 7. UNFINISHED BUSINESS

7a) Shoreline Inventory Report – was tabled last month with the intent for members to review it more thoroughly before we officially **receive** it.

**MOTION #4 (Michaud/St. Germain) Move to receive the shoreline inventory report.**

Discussion: Steinworth feels that there are items that need to be looked at individually (recommendations) and members need to see how it all fits in with the plans before we can do anything with it. Cox said that the motion does not mean the Board is adopting report; only that they are receiving it. Steinworth feels this report is bigger than a letter that a Board **receives**. This report has recommendations and requested actions which must be considered by the Board.

Michaud removes his motion

Steinworth states that if Board is not prepared to take action on the recommendations on this report, he will make motion to table until next month.

**MOTION #5 (Steinworth) Move to table the report until next month. Motion fails to get a 2<sup>nd</sup> – motion dies.**

**MOTION #6 (Steinworth) Move to accept the recommendations in this report with the exception of #4. Motion fails to get a 2<sup>nd</sup> – motion dies.**

Steinworth asks the Board if there are any recommendations that they specifically do not want to approve. Has the Board read this report? What are we to do with these reports? The recommendations will die if we don't do anything about them. Cox states that the Board is not prepared to address these issues at this meeting and if Steinworth would like to talk about it in November, that he needs to get it on the agenda. Steinworth agrees to get it on next month's agenda. Parenteau states that this is a piece of info and a tool. Just because we accept it doesn't mean we are going to take it word for word.

Michaud reintroduces the original motion.

**MOTION #7 (Michaud/St. Germain) Move to RECEIVE the Shoreline Inventory Report. ALL AYE, PASSED**

Steinworth states that the Board should be prepared to discuss the recommendations at next month's meeting.

## 8. REPORTS/ACTION ITEMS

### **8a. Lake Quality Committee**

Questions regarding Steve McComas' contract but have been resolved. He will be at the Nov meeting to discuss his next report.

### **8b. Lake Utilization Committee**

#### **2005 Dock Application Renewals (no changes to plans from 2004)**

**8b1)** Wildwood Beach Condo

**8b2)** McCartney Estates

**8b3)** White Bear Boat Works

***MOTION #8 (Donovan/Michaud) Move to approve 8b1, 8b2, 8b3 applications. ALL AYE, PASSED***

Discussion: Donovan states that these dock applications are the same as they have been for number of years and have not had issues with these ones.

**Donovan states that there will be a special meeting on the 10<sup>th</sup> and 11<sup>th</sup> to discuss other applications the following two applications:**

**8b4)** VFW Post 1782

**8b5)** Snyder's Bay Beach Club

**8b6)** Veteran's Fishing Pier

***MOTION #9 (Donovan/Michaud) Move to accept Pier application. ALL AYE, PASSED***

***MOTION #10 (Donovan/Michaud) Move to waive the 1000 fee because open to the public. ALL AYE, PASSED***

**8b7)** White Bear Docking

***MOTION #11 (Donovan/Michaud) Move to accept application 8b7. ALLY AYE, PASSED***

### **8c. Lake Education Committee report**

Hoffman reported that the LEC met yesterday. The regular meeting will be on the Mondays before Board meetings at 8pm.

Discussed 3 things last night:

- 1) Community Education on the lake
- 2) Community Education regarding the Board and its duties
- 3) Community events to participate in

LEC also discussed two initiatives to work on:

- 1) Using a WebCam to promote the lake
- 2) Events we can sponsor

**8d. Treasurers report**

***MOTION #12 (Longville/Parenteau) Move to approve Treasurer’s report and pay checks 3518 – 3524. ALL AYE, PASSED***

Hoffman asked about Wirebuilt – who they are. Kristine explained it is a company owned by Mary Harrington’s son and daughter in law and that the cost of \$50 a month for their web services is a really good price. Hoffman asked how it works with them. We submit changes over email and they post it shortly afterwards. Kristine says it has worked very well.

**8e. Board Counsel report**

no report for tonight

**8f. Administrative staff report**

Julie will be back on Thursday October 21<sup>st</sup>. I will come in on that day to complete my items and then I am done. Kristine thanked everyone for letting her help out the WBLCD. (Board thanked Kristine for her work and clapped, Kristine blushed.)

**9. CONSENT AGENDA**

***MOTION #13 (Michaud/St. Germain) Move to accept consent agenda. ALL AYE, PASSED.***

**10. ANNOUNCEMENTS**

none

**11. ADJOURNMENT**

***MOTION #11 (Michaud/St. Germain) Move to adjourn. ALL AYE, PASSED.***

Meeting adjourned 7:36 pm.

ATTEST:

\_\_\_\_\_  
Administrative Secretary

\_\_\_\_\_  
Date

APPROVED:

\_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
Date