



REGULAR MEETING OF THE WHITE BEAR LAKE CONSERVATION DISTRICT  
7:00 P.M. WHITE BEAR CITY HALL  
MINUTES of June 18, 2013

APPROVAL DATE: 7/16/13

**1. CALL TO ORDER** The June meeting of the White Bear Lake Conservation District was convened by Vice Chair Luke Michaud at 7:00 p.m.

**2. ROLL CALL** Present were: Vice Chair Luke Michaud, Directors George St. Germain, Mike Parenteau, Pat McCann, Diane Longville, Jane Harper, Bryan DeSmet. A quorum was present. Absent were: Mike Stawnychy, Suzanne Donnell, Mark Ganz (all excused).

**3. AGENDA**

Add item 8c2 Fourth of July fireworks application.

***MOTION # 1 (Michaud/Parenteau) Move to approve agenda with addition noted above. All aye passed***

**4. APPROVAL OF MINUTES**

***MOTION # 2 (Parenteau/St Germain) Move to approve minutes of May. All aye, passed***

**5. PUBLIC COMMENT TIME**

None

**6. NEW BUSINESS**

None

**7. UNFINISHED BUSINESS**

None

**8. Reports/Action Items**

**8a. Lake Level Resolution Committee**

A summary of recent LLRC activities is provided below:

1. The LLRC is pursuing water conservation activities.
  - a. We will have a booth at the June 20th and July 11th Marketfest. We will be sharing a booth with the City of White Bear Lake at the July 25th Marketfest. The Met Council will be providing materials and staff to help with the booth at these Marketfest events. Others may also join us at the booth. Conservation District Board members are invited to stand at the booth and talk to people about what the Board is doing; you can be there as much, or as little as you would like.
  - b. Janice Hallman from the LLRC will be speaking about water conservation activities at the next water symposium event at Century College on July 16th.

- c. We have made copies of several handouts to provide to people at these events. We will also have a list to collect e-mail from people if they would like us to send documents electronically.
  - d. We have purchased 170 faucet aerators and four low flow shower heads. We have been given 250 toilet leak tablet kits by the MPCA. We intend to hand out the aerators and tablet kits at the Marketfest events. We intend to use the shower heads as prizes in a drawing.
  - e. We have requested that companies provide donated items such as gift certificates for low flow shower heads, low flow irrigation fixtures, drought tolerant plants, bags of mulch, etc. In addition to these items, we are requesting the donation of three low flush toilets, with free installation, for the grand prizes for our three nights at Marketfest.
2. The status of the letters that the WBL Conservation District Board sent are as follow:
- a. Letter to the DNR requesting that a groundwater management area be established around White Bear Lake – The DNR has responded with a letter that says that they are interested in pursuing this idea, and Paul Putzier from the DNR will be heading up this effort.
  - b. Letter to the Met Council requesting that they establish a working group in the northeast metro area to discuss water conservation activities and modifying the potable water systems to utilize a surface water supply and reducing the use of groundwater sources – We have not received a response to this request, but my understanding is that the Met Council is in the process of moving forward with this request.
  - c. Letter to the Met Council requesting that they include the options identified in the Options Analysis report in a future feasibility study –We have not received a response to this request, but my understanding is that they intend to include the items in the scope of work for the feasibility study.
  - d. Letter to the City of White Bear Lake requesting that they consider utilizing their existing Mt. Simon Hinckley well during the summer month peak water usage period, in lieu of using Prairie du Chien wells – We have not received a response to this request.
3. We have incurred some expenses which some members of the LLRC were intending to cover. However, it seems more appropriate that these expenses would be covered by the Conservation District Board. These expenses are as follow:
- a. Current expenses include the following:
    - i. 170 faucet aerators and four low flow showerheads - \$139
    - ii. Marketfest booth for nights of June 20th and July 11th - \$64
    - iii. Copies of handouts – around \$200
    - iv. Total expenses to date – around \$403**
  - b. Future expenses may include the following:
    - i. Faucet aerators - \$300
    - ii. Copies - \$400
    - iii. 2014 Marketfest booths - \$250
    - iv. Total anticipated future expenses - \$950**
  - c. If a budget is established for the LLRC, it may be reasonable to set the budget at \$1,500, which would include \$700 for copies and \$800 for other items as noted above.

***MOTION # 3 (DeSmet / Harper) Move to approve expenses to date of \$403.***

Discussion

St Germain – where will funds come from for this year? Budget is on calendar year. Funds could come out of education committee budget. Don't spend \$ before it is approved here.

***MOTION #3 amendment (Michaud/DeSmet) Move to fund expenses out of 6050/ education budget for 2013.***

***Vote . all aye, passed.***

**8b. Lake Quality Committee**

8b1. Lake Level 920.53 up from last month

8b2. Lake Temp: 70 degrees

8b3. EWM treatment procedure. Planning to do survey next week. Weather has slowed milfoil growth but it's still coming.

**8c. Lake Utilization Committee**

Wildwood condo variance: Drawing is applicable for the variance request for 2013. LUC has reviewed & recommends approval.

***MOTION # 4 (Michaud / St Germain) Move to approve Wildwood Condo variance request and drawing. All aye, passed.***

City of WBL Fireworks application

***MOTION # 5 (Michaud / St Germain) Move to approve application. All aye, passed.***

**8d. Lake Education Committee**

none

**8e. Treasurer's Report**

***MOTION # 6 (Longville/ Parenteau) Move to approve Treasurers report and pay checks 4176 – 4180. All aye, passed.***

***MOTION # 7 (Longville / Parenteau) Move to approve 2014 budget.***

Discussion

Desmet- would like to request \$1100 for budget for LLRC for 2014. I expect expenses for copies and education – could put in those accounts or set up line item for committee. Longville – I'd like to track committee and set up a new line item. Currently we have a balanced budget and if we add amount it will not be balanced, how does board want to handle?

Harper – there is an extra \$500 in account from Birchwood

Michaud – raise community assessment by \$1000 and have balanced budget

Harper – used funds in account already, raise by \$400

Longville – carry-over another year?

Parenteau – The money was for lake level study, ok to use for LLRC?

***MOTION # 7 Amendment (Michaud/Longville) – Move to approve 2014 Budget and change assessment income by adding \$400.40 to total. Carry-over line 4303 amount of \$599.60 to spend in 2014. Add line in budget for \$1000 expenses for LLRC.***

***Motion Vote  
All aye, passed.***

St Germain – Spend 599.60 on a reserve spending line from expenses. At end of year it will move to next year (surplus this year)

**8f. Board Counsel Report**

Currently not much court action

**8g. Administrative Staff Report**

**Items included in packet this month:**

- Agenda
- May draft minutes
- 2014 Budget Draft
- Finance report
- 2014 City Apportionment proposal
- DNR Groundwater Management Area letter

**9. CONSENT AGENDA**

***MOTION #8 (St Germain/ Parenteau) Move to approve consent agenda. All aye, passed***

**10. ANNOUNCEMENTS**

none

**11. ADJOURNMENT**

***MOTION # 9 (St Germain/ Parenteau) Move to adjourn.***

Meeting adjourned at 7:40 pm

ATTEST:

\_\_\_\_\_  
Administrative Secretary

\_\_\_\_\_  
Date

APPROVED:

\_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
Date