



REGULAR MEETING OF THE WHITE BEAR LAKE CONSERVATION DISTRICT
7:00 P.M. WHITE BEAR CITY HALL
MINUTES of **JANUARY 16, 2018**

APPROVAL DATE **Approved February 20, 2018**

1. CALL TO ORDER The January 16, 2018 meeting of the White Bear Lake Conservation District was called to order by Chair Bryan DeSmet at 7:00 pm in the White Bear Lake City Hall Council Chambers.

2. ROLL CALL Present were: Chair Bryan DeSmet, Vice Chair Mark Ganz; Directors: Mike Parenteau, Susie Mahoney, Scott Costello and Brady Ramsay; absent was Secretary/Treasurer Diane Longville and Director Geoff Ratte. We have two empty positions: Dellwood and Birchwood – one each. A quorum was present.

3. AGENDA ----Chairperson DeSmet asked for any changes to tonight's agenda. He asked for 8a.2 to be Nominations of Officers for 2018 (vote in February) and 8a.3 to be removed. Mark Ganz asked that City of WBL Matoska Marina be removed from this agenda and moved to February (application accidentally omitted from tonight's meeting materials.).

MOTION #1 (DeSmet / Ganz) **ACCEPT AGENDA AS REVISED. All aye, passed.**

4. APPROVAL OF MINUTES OF November 21, 2017

MOTION #2 (DeSmet / Parenteau) **MOVED TO APPROVE all aye. Motion Passed**

5. PUBLIC COMMENT TIME

● Brian McGoldrick (Docks of White Bear Lake) addressed the board with “Commercial Bay inequities.” Before the lake level decreased, he had been discussing this issue with the board. He understood that a task group was going to be formed to solve this problem. Nothing has happened so far. He feels that the WBLCD should fulfill the role of “umpire.” All commercial Bay should be considered as a unit providing fairness e.g.: in rule application, lease amounts, riparian rights vs public right of way, monopoly of fuel provision for the lake – placed in a public right of way. He gave the board a copy of the Lease Addendum #2 “*Agreement For Joint Use of City Right-of-Way Property Between the City of White Bear Lake and *Keith Dehnert Et. Al.*” 2005. Dba Tally's Dockside. Lease was accepted for the Board by Attorney Alan Kantrud. It will be kept on file at the WBLCD office.

● Larry Mahoney of Birchwood, asked the board to clarify whether or not, in July of 2017, the board had directed the Harrods to submit (by January 2018) written certification of the length of their waterfront. There was lengthy discussion at the July meeting and the result was a consensus that the county measurements would be used and markers and measurements put in place on the Harrod's property by the Lake Utilization Committee representatives would be the final guides for dock placement in the future (photos on file in WBLCD office and copies handed out at July board meeting). Motion was passed in July for Attorney Kantrud and staff to write a

letter to the Mahoney's stating that if there were further questions on this subject, the Mahoney's should speak with Attorney Kantrud. (see Minutes of July 2017, Motion #4)

6. NEW BUSINESS

None

7. UNFINISHED BUSINESS

None

8. REPORTS/ACTION ITEMS

8a. Executive Committee

8a.1 Administrative Secretary status. Interviewing in process. Since time is getting short, a special board meeting will be called to approve the person selected by the Executive Committee.

8a.2 Nomination of Officers for 2018 (vote in February)

Mike Parenteau felt current officers should continue so he nominated Bryan DeSmet, for Chairperson, Mark Ganz for Vice Chairperson and Diane Longville for Secretary/Treasurer. Other nominations were welcomed and will be open up to voting time at February 20 Board Meeting.

8a.3 Committee Chair appointments: After election of 2018 Board Chair at 2/20/18 meeting, Chair will appoint Committee Chairs for 2018. If anyone is interested in serving in those positions, please make it known.

8b. Lake Level Resolution Committee

Inactive

8c. Lake Quality Committee

8c.1 Ice Over date was 12/10/2017

During discussion of definition of "ice over" (full ~~stable~~-ice coverage of lake), and "ice out" Mark Ganz suggested that the parameters definition be put in appropriate ordinance for consistency. He will bring a motion to a future meeting.

8d. Lake Utilization Committee

MOTIONS 3-6:

8d.1 Permits: (All below moved/seconded and passed)

◆Vet's Park (Ganz/Parenteau) approved with one stipulation. City needs to submit information about frontage/site plan or diagram. All Permit and License applications need a site plan/diagram with it. There is none attached to this application.

◆John Redpath water ski course (Ganz/Parenteau)

◆Fishing for Life (waive Fee all dollars go to vets and rehab of gear to teach kids to fish) (Ganz/Parenteau)

◆Hoffman Family (Ganz/Parenteau)

MOTIONS 7-10

8d.1 continued Multiple Docks License (all below moved, seconded and passed)

◆Kay Beach (Birchwood) Late Fee Waived (Ganz/Parenteau). Ordinarily all Birchwood docks approved together. City is working on Ordinances and rest of dock applications will wait for completion of that process. (Ganz/Parenteau) Susie Mahoney abstained.

◆City of White Bear Lake (Municipal Marina) (Ganz/Parenteau) approved with

one stipulation: City needs to submit information about frontage/site plan or diagram. All Permit and License applications need a site plan/diagram with it. There is none attached to this application.

◆City of White Bear Lake Matoska Marina (moved to February)

◆East Shore Dock Association (DeSmet/Parenteau) (Mark Ganz abstained)

No complaints have been received in 2017 from the public about this Dock.

8e. Lake Education Committee

8e.1 Website re-design proposal from Wirebuilt.

Introduced tonight. Purpose: To update format, presentation and make it easier for Administrative Secretary and Scott to update, keep current and refreshed. Cost is \$3,500.00. Included in the cost of \$3,500.00 is unlimited online training for Scott and new Administrative Secretary. Copies of proposal were handed out. Scott asked Board to read it, and he will bring it back for a board motion in a couple of months or when new Admin is in place.

8f. Treasurer's Report

MOTION #11 (DeSmet/Mahoney))

8f.1&2 MOVE TO APPROVE December 31, 2017 (Actual, End of Fiscal Year)

Treasurer's Report, and Financial Reports and submit copies to the cities and state as usual for their EOY information. Also pay check numbers 4409-4466 All Aye, Passed.

8f.3 MOTION #12 (Ramsay/Mahoney)

MOVE TO APPROVE January 2018 Treasurer's Report and payment of check numbers 4467-4469 all aye passed.

8f.4 Quickbooks consultant continue in 2018 Chair DeSmet tabled action on this item to February or when new Admin is in place and we can assess how much outside help we need

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8g. Board Counsel Report

8g.1 At the request of Larry Mahoney, Alan brought up the question of whether or not the Harrod's had been directed to submit a letter of certification to the board by January 1, 2018 as Motion #4 of the minutes of July 2017 required.

Discussion and review of that meeting DVD determined that 6 months had been part of the discussion, but did not make it into the final motion. A letter of closure of this issue was sent to the Mahoney's and copied to the Harrods but there was no mention of providing certification nor a time limit. Bryan asked Mark to follow up on this and if a reminder letter needs to be sent to the Harrod's, he and Alan should do so.

9. CONSENT AGENDA

MOTION #13 (DeSmet/Parenteau) Move to accept the consent agenda All Aye. Passed

Bryan thanked Brady and Scott for their assistance in using online recruitment tools.

10. ANNOUNCEMENTS Admin. Sec'y informed the board that all of the old equipment in the storeroom had been given to a recycling center via the City of WBL's IT person.

Mary also asked about a retention policy. Alan said he would assist the board 's Executive committee to put one into place. As a government agency, there should be one for best practices and consistency.

In the discussion about continuing with QuickBooks consultant in 2018, Mary thanked Brady for referring Courtney Merry to us. She is excellent; balanced and closed our books for 2017 End of Year.,

11. ADJOURNMENT

MOTION #14 (Costello/Ganz) MOVE WE ADJOURN. All Aye, Passed Meeting
Adjourned at 7:55 p.m.

ATTEST:

Mary Harrington _____ 1/16/18 _____
Administrative Secretary, WBLCD Date

APPROVED:

Bryan Desmet _____ 2/20/18 _____
Board Chairperson Date